

### **FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS**

## Details of familiarisation program conducted during the financial year 2021-22

During the year, the Board members were regularly apprised with the overview of the Company and its operations including finance, human resource, marketing, production, research and development by the Senior Management team. Further, various business unit heads made presentations to the Board periodically pertaining to Company's performance and future strategy for their respective business units. The Board holds the strategy meetings from time to time to review long term growth/plans of the Company. The Board was also appraised regularly of all regulatory and policy changes relevant to the business. The familiarisation programmes for the Independent Directors forms part of quarterly board meetings of the Company.

The details of familiarisation/ training programs attended by independent directors of the Company during the year ended March 31, 2022 are as follows:

1. Number of programmes attended by independent directors (during the year and on a cumulative basis till 31.03.2022)

Name of the	Nature of Industry &	Strategy	Regulatory	Total	Total
Independent Director	outlook, Business model and overview of business units, technical specifications, viability in global market etc. (Number of programmes)	(Number of programmes)	policies & updates (Number of programmes)	cumulative programmes till 31.03.2021 (Number of programmes)	cumulative programmes till 31.03.2022 (Number of programmes)
Mr. Daniel Bradbury		12		23	35
Ms. Mary Harney		13		24	37
Dr. Vijay Kuchroo		13		20	33
		13		23	36
Mr. M Damodaran		15		23	30

2. Number of hours spent by independent directors in such programmes (during the year and on cumulative basis till 31.03.2022)

Name of the Independent Director	Nature of Industry & outlook, Business model and overview of business units, technical specifications, viability in global market etc. (in hours)	Regulatory policies & updates (in hours)	Total cumulative programmes for the FY 22 (in hours)	Total cumulative programmes (Till 31.03.2022) (in hours)
Mr. Daniel Bradbury	22.25	5.5	27.75	120.66
Ms. Mary Harney	27.50	-	27.50	116.83
Dr. Vijay Kuchroo	29.00	-	29.00	105.08
Mr. M Damodaran	26.00	5.5	31.50	120.91
Mr. Bobby Parikh	27.00	5.5	32.50	91.24



#### FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS

# Details of familiarisation program conducted during the financial year 2020-21

During the year, the Board members were regularly apprised with the overview of the Company and its operations including finance, human resource, marketing, production, research and development by the Senior Management team. Further, various business unit heads made presentations to the Board periodically pertaining to Company's performance and future strategy for their respective business units. The Board holds the strategy meetings from time to time to review long term growth/plans of the Company. The Board was also appraised regularly of all regulatory and policy changes relevant to the business. The familiarisation programmes for the Independent Directors forms part of quarterly board meetings of the Company.

The details of familiarisation/ training programs attended by independent directors of the Company during the year ended March 31, 2021 are as follows:

1. Number of programmes attended by independent directors (during the year and on a cumulative basis till 31.03.2021)

	Number of programmes attended by independent directors (during the year and off a cumulative basis till 51.05.2021)				
Name of the	Nature of Industry &	Strategy	Regulatory	Total	Total
Independent	outlook, Business model		policies &	cumulative	cumulative
Director	and overview of business	(Number of	updates	programmes	programmes
	units, technical	programmes)	(Number of	till	till
	specifications, viability in		programmes)	31.03.2020	31.03.2021
	global market etc.			(Number of	(Number of
	(Number of programmes)			programmes)	programmes)
Mr. Daniel Bradbury		5		18	23
Ms. Mary Harney		5		19	24
Ms. Mary Harney Dr. Vijay Kuchroo		5 5		19 15	24 20

2. Number of hours spent by independent directors in such programmes (during the year and on cumulative basis till 31.03.2021)

Name of the Independent Director	Nature of Industry & outlook, Business model and overview of business units, technical specifications, viability in global market etc. (in hours)	Regulatory policies & updates (in hours)	Total cumulative programmes for the FY 21 (in hours)	Total cumulative programmes (Till 31.03.2021) (in hours)
Mr. Daniel Bradbury	17.83	3.25	21.08	92.91
Ms. Mary Harney	17.33	-	17.33	89.33
Dr. Vijay Kuchroo	17.33	-	17.33	76.08
Mr. M Damodaran	16.33	3.25	19.58	89.41
Mr. Bobby Parikh	18.33	3.25	21.58	58.74

#### FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS

## Details of familiarisation program conducted during the financial year 2019-20

During the year, the Board members were regularly apprised with the overview of the Company and its operations including finance, human resource, marketing, production, research and development by the Senior Management team. Further, various business unit heads made presentations to the Board periodically pertaining to Company's performance and future strategy for their respective business units. The Board holds the strategy meetings from time to time to review long term growth/plans of the Company. The Board was also appraised regularly of all regulatory and policy changes relevant to the business. The familiarisation programmes for the Independent Directors forms part of quarterly board meetings of the Company.

The details of familiarisation/ training programs attended by independent directors of the Company during the year ended March 31, 2020 are as follows:

1. Number of programmes attended by independent directors (during the year and on a cumulative basis till 31.03.2020)

Name of the Independent Director	Nature of Industry & outlook, Business model and overview of business units, technical specifications, viability in global market etc. (Number of programmes)	Strategy (Number of programmes)	Regulatory policies & updates (Number of programmes)	Total cumulative programmes till 31.03.2019 (Number of programmes)	Total cumulative programmes till 31.03.2020 (Number of programmes)
Mr. Russell Walls		4		13	17
Mr. Daniel Bradbury		5		13	18
Ms. Mary Harney		6		13	19
Dr. Vijay Kuchroo		5	·	10	15
Dr. Jeremy Levin		6		10	16
Mr. M Damodaran		5	·	13	18
Mr. Bobby Parikh		6		3	9

2. Number of hours spent by independent directors in such programmes (during the year and on cumulative basis till 31.03.2020)

Name of the Independent Director	Nature of Industry & outlook, Business model and overview of business units, technical specifications, viability in global market etc. (in hours)	Strategy (in hours)	Regulatory policies & updates (in hours)	Total cumulative programmes for the FY 20 (in hours)	Total cumulative programmes (Till 31.03.2020) (in hours)
Mr. Russell Walls*	6.25	2	3.41	11.66	73.66
Mr. Daniel Bradbury	12.25	2	2.58	16.83	71.83
Ms. Mary Harney	17.25	2	-	19.25	72.00
Dr. Vijay Kuchroo	12.75	2	-	14.75	58.75
Dr. Jeremy Levin*	17.25	2	3.41	22.66	68.66
Mr. M Damodaran	12.75	2	2.58	17.33	69.83
Mr. Bobby Parikh	17.25	2	3.41	22.66	37.16

<sup>\*</sup>During the financial year under review, Mr. Russell Walls and Dr. Jeremy Levin, Independent Directors on the Board, had stepped down with effect from July 26, 2019 and Jan 23,2020 respectively.

#### FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS

## Details of familiarisation program conducted during the financial year 2018 - 2019:

During the year, the Board members were regularly apprised with the overview of the Company and its operations including finance, human resource, marketing, production, research and development by the Senior Management team. Further, various business unit heads made presentations to the Board periodically pertaining to Company's performance and future strategy for their respective business units. The Board holds the strategy meetings from time to time to review long term growth/plans of the Company. The Board was also appraised regularly of all regulatory and policy changes relevant to the business. The familiarisation programmes for the Independent Directors forms part of quarterly board meetings of the Company.

The details of familiarisation/ training programs attended by independent directors of the Company during the year ended March 31, 2019 are as follows:

1. Number of programmes attended by independent directors (during the year and on a cumulative basis till 31.03.2019)

Name of the Independent Director	Nature of Industry & outlook, Business model and overview of business units, technical specifications, viability in global market etc. (Number of programmes)	Strategy (Number of programmes)	Regulatory policies & updates (Number of programmes)	Total cumulative programmes till 31.03.2018 (Number of programmes)	Total cumulative programmes till 31.03.2019 (Number of programmes)
Mr. Russell Walls		5		8	13
Mr. Daniel Bradbury		5		8	13
Ms. Mary Harney		5		8	13
Dr. Vijay Kuchroo		5		5	10
Dr. Jeremy Levin		3		7	10
Mr. M Damodaran		5		8	13
Mr. Bobby Parikh		3		-	3

2. Number of hours spent by independent directors in such programmes (during the year and on cumulative basis till 31.03.2019)

Name of the Independent Director	Nature of Industry & outlook, Business model and overview of business units, technical specifications, viability in global market etc. (in hours)	Strategy (in hours)	Regulatory policies & updates (in hours)	Total cumulative programmes for the FY 19 (in hours)	Total cumulative programmes (Till 31.03.2019) (in hours)
Mr. Russell Walls	16.25	4	2	22.25	62.00
Mr. Daniel Bradbury	16.25	4	2	22.25	55.00
Ms. Mary Harney	16.25	4	-	20.25	52.75
Dr. Vijay Kuchroo	16.25	4	-	20.25	44.00
Dr. Jeremy Levin	7.75	4	0.50	12.25	46.00
Mr. M Damodaran	16.25	4	2	22.25	52.50
Mr. Bobby Parikh*	10.00	3.5	1	14.50	14.50

<sup>\*</sup>Mr. Bobby Parikh was appointed as an Independent Director with effect from July 27, 2018.

## **FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS**

## Details of familiarisation program conducted during the financial year 2017 - 2018:

During the year, the Board members were regularly apprised with the overview of the Company and its operations including finance, human resource, marketing, production, research and development by the Senior Management team. Further, various business unit heads made presentations to the Board periodically pertaining to Company's performance and future strategy for their respective business units. The Board holds the strategy meetings from time to time to review long term growth/plans of the Company. The Board was also appraised regularly of all regulatory and policy changes relevant to the business. The familiarisation programmes for the Independent Directors forms part of quarterly board meetings of the Company.

The details of familiarisation/ training programs attended by independent directors of the Company during the year ended March 31, 2018 are as follows

1. Number of programmes attended by independent directors (during the year and on a cumulative basis till 31.03.2018)

Name of the Independent Director	Nature of Industry & outlook, Business model and overview of business units, technical specifications, viability in global market etc.  (Number of programmes)	Strategy (Number of programmes)	Regulatory policies & updates (Number of programmes)	Total cumulative programmes for the FY 18  (Number of programmes)	Total cumulative programmes (Till 31.03.2018)  (Number of programmes)
Mr. Russell Walls		4			8
Mr. Daniel Bradbury		4			8
Ms. Mary Harney	4			4	8
Dr. Vijay Kuchroo	2			2	5
Dr. Jeremy Levin	3			3	7
Mr. M Damodaran		4	·	4	8

2. Number of hours spent by independent directors in such programmes (during the year and on cumulative basis till 31.03.2018)

Name of the Independent Director	Nature of Industry & outlook, Business model and overview of business units, technical specifications, viability in global market etc.	Strategy (In hours)	Regulatory policies & updates (In hours)	Total cumulative hours for the FY 18 (In hours)	Total cumulative hours (Till 31.03.2018)
	(In hours)				(In hours)
Mr. Russell Walls	15.00	4.50	1.00	20.50	39.75
Mr. Daniel Bradbury	8.50	4.50	1.00	14.00	32.75
Ms. Mary Harney	9.75	4.50	1.00	15.25	32.50
Dr. Vijay Kuchroo	6.75	3.00	0.50	10.25	23.75
Dr. Jeremy Levin	9.00	4.50	1.00	14.50	33.75
Mr. M Damodaran	9.00	4.50	1.00	14.50	30.25

The Independent Directors are also made aware of their rights/ roles/ responsibilities at the time of their appointment/ reappointment through a formal letter of appointment and at periodic intervals.

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### FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS

# Details of familiarisation program conducted during the financial year 2016 - 2017:

During the year, the Board members were regularly apprised with the overview of the Company and its operations including finance, human resource, marketing, production, research and development by the Senior Management team. Further, various business unit heads made presentations to the Board periodically pertaining to Company's performance and future strategy for their respective business units. The Board held a strategy meeting in the month of January 2017 to review long term growth/ plans of the Company. The Board was also appraised regularly of all regulatory and policy changes relevant to the business.

The details of familiarisation/ training programs attended by independent directors of the Company during the year ended March 31, 2017 are as follows:

Name of the Independent Director	Nature of Industry & outlook, Business model and overview of business units, technical specifications, viability in global market etc.	Strategy	Regulatory policies & updates	Total cumulative hours
	(In hours)	(In hours)	(In hours)	(In hours)
Russell Walls	15.75	1.5	2.0	19.25
Daniel Bradbury	15.75	1.5	1.5	18.75
Mary Harney	15.75	1.5	-	17.25
Vijay	12.00	1.5	-	13.50
Jeremy Levin	15.75	1.5	2.0	19.25
Damodaran	12.75	1.5	1.5	15.75

The Independent Directors are also made aware of their rights/ roles/ responsibilities at the time of their appointment/ reappointment through a formal letter of appointment and at periodic intervals.

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